

## INTERLOCAL SERVICES AGREEMENT

### **“Agreement Between the County of Monmouth and Certain Municipalities Located Therein for Computer Services for the MOD IV Tax System”**

**WHEREAS**, rules and regulations of the State of New Jersey, Department of Treasury, Division of Taxation, provide for a uniform system of maintaining and reporting tax information as to real estate throughout the State of New Jersey by municipalities and counties, which is commonly known as MOD IV Tax System; and

**WHEREAS**, the County of Monmouth has the facilities for providing the computer services necessary in order to comply with the aforesaid regulation; and

**WHEREAS**, the Interlocal Services Act (N.J.S.A. 40:8A-1, et seq.) provides a mechanism through which counties and municipalities may enter into agreements for the provision of joint services.

**NOW, THEREFORE, IN CONSIDERATION** of the mutual promises and other conditions, covenants, and obligations made and agreed to by and between the County of Monmouth (hereinafter referred to as “County”), and the Borough of Tinton Falls (hereinafter referred to as “Municipality”), it is hereby agreed as follows:

#### **COMPUTER SERVICES**

1. The County will provide computer tax services to the Municipal Tax Assessor and/or Municipal Tax Collector, including master file maintenance, printing of the Proof Book, Tax Duplicate, Field Book, Tax List and Extended Tax Duplicate, printing of Notification of Assessment Cards, Post Tax Year Statements, Farmland Assessment Applications, Income and Expense Statements, Initial and Further Statements and Tenant Rebate Forms, printing of Added/Omitted Assessment Proof Books and three copies of Added/Omitted Assessment Tax List, tax rate edit/tax calculation, tax year consolidation, and a tape copy of the master computer file for the Municipality, upon request, for submission to the State of New Jersey, Division of Taxation.

2. The Municipality will make available to the County a tape copy of the Municipality's current computer data file up to the effective date of the within agreement. Thereafter, the Municipality will provide to the County, via modem, computerized transaction files reflecting changes in property data, which will be processed by the County. The County will process the data and cause the tax record changes to be incorporated in the Municipality's master file. This will be an ongoing service throughout

whatsoever beyond the County's control, it is agreed that any performance dates by the County will be extended for the period of time equal to the time lost by reason of any of these causes. If any of the foregoing causes make the performance of this agreement by the County impossible in the County's sole judgment, then this agreement shall be terminated and the Municipality and the County will be released from all obligations under this agreement.

12. The within agreement is a New Jersey contract and shall be governed by the laws of the State of New Jersey. The County makes no warranties, either express or implied. No representation or statement not expressly contained in the within agreement or incorporated herein by reference shall be binding on the County as a warranty.

**COSTS AND FEES**

13. The County shall supply the basic computer services as set forth hereinbefore at a cost to the Municipality of THIRTY-SEVEN CENTS (\$.37) per line item per year. Further, there will be a minimum annual district processing charge of FIVE HUNDRED DOLLARS (\$500.00).

14. The County shall supply to the Municipality, at the request of the Municipality, the following additional services at the following additional costs:

Notification of Assessment Cards - Mailed	\$0.20 per card
Post Tax Year Statements - Mailed	\$0.20 per statement
Farmland Applications - Mailed	\$0.20 per statement
Income & Expense Statements - Mailed (certified)	\$5.00 per statement
Initial & Further Statements - Mailed	\$0.20 per statement
Regular Tax Bills - Printed	\$0.12 per line item
Regular Tax Bills - Mailed	\$0.20 per bill
Added/Omitted Tax Bills - Printed	\$0.12 per bill
Added/Omitted Tax Bills - Mailed	\$0.20 per bill
Copy of district MOD IV on 9 track tape	\$60.00 per tape
Mailing Labels	\$0.02 per label
Tax List Covers	\$32.45 per cover
<b>Additional report requests.</b>	
Tax List with Street and Owners Index (11x15)	\$125.00 per district
Street Index only (11x15)	\$ 50.00 per district
Owners Index only (11x15)	\$ 50.00 per district
Tax List with Street and Owners Index (8.5x11)	\$ 75.00 per district
Street Index only (8.5x11)	\$ 30.00 per district
Owners Index only (8.5x11)	\$ 30.00 per district
Personalized Reports	To Be Determined

15. The parties further agree that the Municipality will be required to purchase the binders which are needed at the aforesaid price. The tax billing and label services are at the discretion of the Municipality.

16. The County will bill the Municipality at the aforesaid rates after the submission of the Added/Omitted Assessment List to the Municipality.

17. The County reserves the right to modify the costs and fees for service from time to time.

18. If this agreement is in effect for less than a full calendar year during the year of its inception or termination, the costs to the Municipality for the services provided during that year will be adjusted on an equitable basis.

**IN WITNESS WHEREOF**, the parties have hereunto placed their hands and seals.

**ATTEST:**

**COUNTY OF MONMOUTH**

\_\_\_\_\_  
Name (Print): JAMES S. GRAY  
Title (Print): Clerk of the Board

By: \_\_\_\_\_  
Name (Print):  
Title (Print): Freeholder

Dated: \_\_\_\_\_

**ATTEST:**

**BOROUGH OF TINTON FALLS**

*Karen Mount-Taylor*  
\_\_\_\_\_  
Name (Print): Karen Mount-Taylor  
Title (Print): Borough Clerk

By: *P. Maclearre*  
\_\_\_\_\_  
Name (Print): Peter Maclearre  
Title (Print): Mayor

Dated: August 12, 2005

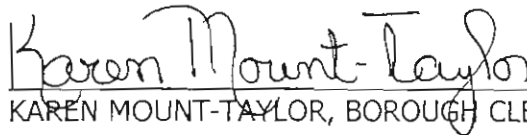
**RESOLUTION – AUTHORIZING MAYOR AND MUNICIPAL CLERK TO EXECUTE  
 AN INTERLOCAL SERVICES AGREEMENT WITH THE COUNTY OF MONMOUTH  
 FOR USE OF MOD IV TAX SYSTEM FOR THE YEARS 2005-2011**

BE IT RESOLVED by the Borough Council of the Borough of Tinton Falls that it hereby authorizes the Mayor and Municipal Clerk to execute an Interlocal Services Agreement with the County of Monmouth for use of the MOD IV Tax System for the calendar years 2005 – 2011.



\_\_\_\_\_  
 LUANN CATLIN, COUNCIL PRESIDENT


I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Tinton Falls at a meeting held on August 2, 2005.



\_\_\_\_\_  
 KAREN MOUNT-TAYLOR, BOROUGH CLERK

	M O V E D	S E C O N D E D	A Y E S	N A Y S	A B S E N T	A B S T A I N
MRS. CAHILL	✓		✓			
MR. FORD			✓			
MR. SKUDERA		✓	✓			
MR. TOBIN			✓		✓	
MS. CATLIN			✓			

I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Tinton Falls at a meeting held on August 2, 2005.



Borough Clerk