

**Domestic Violence Response Team
Affiliation Agreement**

Beachwood, Berkeley, Lakehurst, Manchester, Ocean Gate, Pine Beach, and South Toms River Police Departments and Providence House of Ocean County Domestic Violence Response Team Affiliation Agreement

Providence House of Catholic Charities and the Beachwood, Berkeley, Lakehurst, Manchester, Ocean Gate, Pine Beach, and South Toms River Police Departments agree to work cooperatively on the establishment of a Domestic Violence Response Team (DVRT). Specifically, each party agrees to the following terms, conditions, and participatory activities:

Providence House- Ocean will:

1. Provide 40 hours of classroom training to a maximum of 25 volunteers at one time, selected police officers, along with DV liaison as per curriculum recommendations of the New Jersey Association of Domestic Violence Professionals. The 40 hours of training will meet training requirements under Crime Victims Counselor Privilege Statute.
2. Complete the interviewing, selection and training of volunteers and team leaders.
3. Arrange continuing education training for teams.
4. Facilitate bi-monthly meetings.
5. Monitor the start-up of team operations.
6. Provide support, guidance and technical assistance to volunteers.
7. Identify a trained team leader from within the team.
8. Provide direction for subpoenas issued to volunteers in regards to the Crime Victims Counselor Privilege protections.
9. Cover DVRT volunteers for liability under malpractice insurance policy.
10. Retain the right to recommend dismissal of any volunteer or team leader if they do not successfully complete training, or implement volunteer activities according to the philosophy, standard, policies and procedures, or other criteria established by the DVRT.
11. Provide key contact staff to coordinate and assist DVRT programs and volunteers.

12. Provide access to general volunteer activities and in-service training for all DVRT volunteers.
13. Assist in outreach and public relations for volunteer recruiting and maintenance.
14. Participate in Beachwood, Berkeley, Lakehurst, Manchester, Ocean Gate, Pine Beach, and South Toms River Police community based education programs on the function and the role of the DVRT.
15. Work to ensure continuous quality improvement with individual volunteers and the team as a whole.

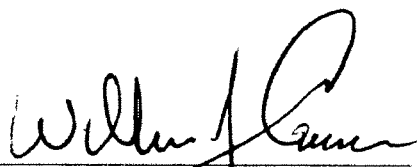
Beachwood, Berkeley, Lakehurst, Manchester, Ocean Gate, Pine Beach, and South Toms River Police Departments will:

1. Provide a police liaison that will attend the bi-monthly supervision classes, support the ongoing training and supervision needs of the volunteers, and is available to attend quarterly liaison meetings.
2. Officially create a Domestic Violence Victim Response Team as outlined in the Prevention of Domestic Violence Act of New Jersey (N.J.S. 2C: 25 et al.)
3. Assist in recruiting and interviewing potential volunteers from the community.
4. Arrange a training site for the 40-hour trainings and bi-monthly supervision meetings.
5. Endorse police officer training as needed.
6. Provide orientation to volunteers regarding departmental policies and procedures in domestic violence incidents.
7. Provide and maintain a confidential meeting room in the Police Department headquarters for volunteers to meet with the victims and children.
8. Provide volunteers with access to telephones, supplies, copy machine fax, etc., for the purposes of completing the victim crisis intervention tasks.
9. Develop inter-department standard operating procedures for dispatchers, supervisors, responding police officers and volunteers for DVRT contact and response.
10. Complete background investigations and criminal history checks on all potential volunteers.

11. Maintain a collaborative relationship with Providence House on all issues related to the DVRT, including, but not limited to, potential problems in procedures, volunteer performances, program development, case management and legal action.
12. Insure the maintenance of the DVRT by replacing police liaisons in the event that these individuals leave the municipality or are reassigned.
13. Cover volunteers under general liability insurance.
14. Recognize the Crime Victims Counselor Privilege status and responsibilities of DVRT members in accordance with N.J.S.A. 2A: 84A- 22.13 et seq.
15. Retain the right to recommend dismissal of any volunteer if they do not successfully complete training, or implement volunteer activities according to the philosophy standard, policies and procedures, or other criteria established by the DVRT.
16. Assist in and coordinate Beachwood, Berkeley, Lakehurst, Manchester, Ocean Gate, Pine Beach, and South Toms River Police community based education programs on the function and role of the DVRT.


Team Leader (s) will:

1. In conjunction with police department liaison, maintain a schedule of volunteers for 24 hours day 7 days week coverage of the DVRT.
2. Serve as a liaison, along with the police department liaison, between volunteers, police officers and/or Providence House.
3. Assist in the provision of initial case management and supervision to volunteers.
4. Assist with the scheduling of Beachwood, Berkeley, Lakehurst, Manchester, Ocean Gate, Pine Beach, and South Toms River Police community based education on the role and function of the DVRT.
5. Report all problems, conflicts, needs, etc. of the DVRT to the police liaison and Providence House.



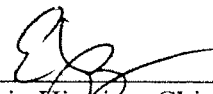
William J. Cairns, Chief of Police
Borough of Beachwood

2-17-10
Date




John Weinlein, Chief of Police
Township of Berkeley

2/24/10
Date



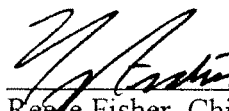
Eric Higgins, Chief of Police
Borough of Lakehurst

2/16/10
Date



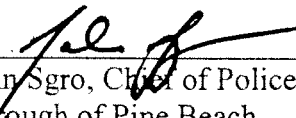
William Brase, Chief of Police
Township of Manchester

2/11/10
Date




Reese Fisher, Chief of Police
Borough of Ocean Gate

2/17/10
Date




John Sgro, Chief of Police
Borough of Pine Beach

2-17-10
Date



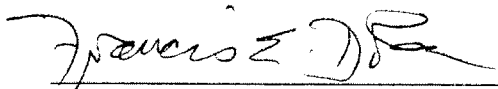
Andrew Izatt, Chief of Police
Borough of South Toms River

2-17-2010
Date



Mary Pettrow, Associate Director
Providence House Domestic Violence Services
of Catholic Charities

12-17-09
Date



Francis E. Dolan, Executive Director
Catholic Charities, Diocese of Trenton

12-29-09
Date