



March 2005

DEAR MUNICIPAL CLERK:

The League is conducting its biannual compilation of wages and salaries paid to mayors, governing body members and other key administrative personnel, including police officials. Please send responses to the League office no later than **May 4, 2005** so that we may have sufficient time for editing and printing.

Let me call your attention to several specific factors to be kept in mind as you complete this questionnaire.

- If available, please provide 2005 salary figures. If such figures have not yet been finalized (pending negotiations), provide 2004 figures and so identify. Please do not delay your response because 2005 figures are not yet available.
- Please provide specific salary figures and not a range for all positions, except for crossing guards and police. Please enter only the salary paid for the position in question. If the individual receives additional compensation for other duties not associated with that position do not include that compensation under the entry.
- If the same person holds two or more positions where the salaries cannot be separated, please clearly indicate which positions are covered in the entry.
- Under the title of “Construction Code Official,” please enter a salary figure in this category only if there is a separate salary assigned to this position.
- Under the title of “Manager or Administrator,” only make an entry if this position is by Ordinance, Municipal Manager Act of 1923, or Optional Charter Law of 1950.

A sample completed survey is available online for you to reference when completing your municipality’s survey. You may visit this completed survey at http://www.njslom.org/ts_survey1.html.

Thank you for your support and cooperation in making these surveys possible. If you have any questions, please call Mike Cerra at (609) 695-3481 extension 20, or Taran Shearer at extension 24.

Very Truly Yours,

William G. Dressel, Jr.
Executive Director

2005 SALARY SURVEY QUESTIONNAIRE

New Jersey State League of Municipalities
407 West State Street
Trenton, NJ 08618
Phone: (609) 695-3481
Fax: (609) 695-0151
www.njslom.org

**PLEASE COMPLETE & RETURN TO THE LEAGUE OFFICE BY
MAY 4, 2005.**

Name of Municipality: Somewhere Ville

County: Any County

Please provide 2005 figures, if available; if such figures are incomplete pending negotiations or budget approval, please provide 2004 figures and **indicate the year.**

Part I. MAYOR AND GOVERNING BODY:

ANNUAL SALARY

2005 or 2004
(Please circle appropriate year)

Mayor: \$ 9,566.00

Council President: \$ 5,235.00

Deputy/Vice Mayor: \$ 8,523.00

Governing Body
Members: \$ 6,566.00

**ADDITIONAL REIMBURSEMENT
(i.e. expenses)**

YES OR NO

**Do you have longevity pay for Elected
Officials?**

YES OR NO

Part II. OFFICERS AND ADMINISTRATIVE OFFICIALS

Important Note: Please enter only the salary paid for the position in question. If the individual receives additional compensation for the other duties not associated with that position, **do not list salary ranges**. Do not include longevity in salary.

| POSITION | SALARY | YEAR 2005 OR 2004 | SALARY BASIS | |
|------------------------------|-------------|----------------------|------------------------|-------------------------|
| | | | ANNUAL OR HOURLY | FULL OR PART-TIME |
| EXAMPLE | \$20,000.00 | 2005 | ANNUAL | FULL |
| Manager of Administrator | \$55,000 | 2005 | <i>Annual</i> | <i>Full</i> |
| Municipal Clerk | \$35,000 | 2005 | <i>Annual</i> | <i>Full</i> |
| Deputy Municipal Clerk | \$12 | 2005 | <i>Hourly</i> | <i>Part-time</i> |
| Tax Assessor | \$6720 | 2005 | <i>Annual</i> | <i>Part-time</i> |
| Tax Collector | \$50,235 | 2005 | <i>Annual</i> | <i>full</i> |
| Treasurer | - | - | - | - |
| Chief Financial Officer | \$30,235 | 2005 | <i>Annual</i> | <i>Full</i> |
| Municipal Judge | \$17,256 | 2005 | <i>Annual</i> | <i>Part-time</i> |
| Municipal Court Admin. | \$40,000 | 2005 | <i>Annual</i> | <i>Full</i> |
| Health Officer | - | - | - | - |
| Sanitarian | - | - | - | - |
| Construction Code Official | \$7,500 | 2005 | <i>Annual</i> | <i>Part-time</i> |
| Bldg. Sub-Code Official | \$5,300 | 2005 | <i>Annual</i> | <i>Part-time</i> |
| Plumbing Sub-Code Official | \$4,400 | 2005 | <i>Annual</i> | <i>Part-time</i> |
| Electrical Sub-Code Official | \$7,250 | 2005 | <i>Annual</i> | <i>Part-time</i> |
| Fire Sub-Code Official | \$11,500 | 2005 | <i>Annual</i> | <i>Part-time</i> |

Please enter the exact title and salary of the official holding the highest appointed (non-elected) position in the following functional areas (if applicable position exists in your municipality). **Please provide specific salary figures and not a range for all positions:**

| FUNCTION | TITLE | SALARY | YEAR 2005 or 2004 | SALARY BASIS | |
|-------------------|--|----------|----------------------|---------------------|----------------------|
| | | | | ANNUAL OR HOURLY | FULL OR PART-TIME |
| Welfare | - | \$40,232 | 2005 | Annual | Full |
| Recreation | <i>Recreation Director</i> | \$45,000 | 2005 | Annual | Full |
| Purchasing | <i>Purchasing Agent</i> | \$15.90 | 2005 | Hourly | Full |
| Public Works | <i>Director of Public Works</i> | \$25,000 | 2005 | Annual | Part |
| Recycling | <i>Coordinator</i> | \$15,000 | 2005 | Annual | Part |
| Sewers | <i>Public Works Director</i> | \$65,225 | 2005 | Annual | Full |
| Water | <i>Superintendent of Water</i> | \$50,000 | 2005 | Annual | Full |
| Roads | <i>Assist. Superintendent of Roads</i> | \$55,000 | 2005 | Annual | Full |
| Land Use Planning | - | - | - | - | - |

Please enter the exact title, retainer, hourly fee or salary (as applicable to your municipality) for the officials appointed to the municipal attorney and the municipal engineer:

| | SALARY YEAR (2005 OR 2004) | TITLE | RETAINER | HOURLY FEE | ANNUAL SALARY |
|--------------------|-------------------------------|---------------------------|----------|---------------|------------------|
| Municipal Attorney | 2005 | <i>Township Attorney</i> | \$1,550 | | |
| Municipal Engineer | 2005 | <i>Municipal Engineer</i> | | | \$30,000 |

Please provide salary range:

| TITLE | YEAR | HOURLY OR DAILY | FULL OR PART-TIME | SALARY RANGE |
|----------------------------------|-----------------|--------------------|----------------------|--------------------------------------|
| Crossing Guard (salary range) | 2005 or 2004 | <i>Daily</i> | <i>Part-time</i> | Minimum: \$30.00 Maximum: \$60.00 |

PART III. POLICE SALARIES

Do not include longevity in these figures. Please circle appropriate year.

| | YEAR | | SALARY |
|--|------|---------|--|
| Public Safety Director (exact salary) | 2005 | or 2004 | \$49,000 |
| Chief of Police (exact salary) | 2005 | or 2004 | \$57,000 |
| Deputy Chief (exact salary) | 2005 | or 2004 | - |
| Captain (salary range) | 2005 | or 2004 | Minimum: \$42,000 Maximum: \$55,000 |
| Lieutenant (salary range) | 2005 | or 2004 | Minimum: \$39,000 Maximum: \$41,000 |
| Sergeant (salary range) | 2005 | or 2004 | Minimum: \$35,000 Maximum: \$38,000 |
| Detective (salary range) | 2005 | or 2004 | Minimum: Maximum: OR Stipend: \$5,000/yr |
| Patrolman (salary range) | 2005 | or 2004 | Minimum: \$27,000 Maximum: \$35,000 |

How many paid holidays do your officers get?

14 days

Thank you for completing the above questionnaire. The League Staff appreciates the time and effort that was spent doing so.

Completed by: Emily Johnson

Telephone #: (609)555-1234

Date: 4/1/05

If you have any problems or questions, please call Mike Cerra
at (609) 695-3481 extension 20 or Taran Shearer at extension 24.

**PLEASE REMEMBER TO INCLUDE THE NAME OF YOUR MUNICIPALITY AND COUNTY
ON PAGE 1.**